

# Role title: Capital Projects Specialist 1

## Description

Name of the Project: United Kingdom Nigeria Infrastructure Advisory Facility (UKNIAF)

Name of the Client: Department for International Development (DFID)

Sector Lead: Infrastructure Finance Lead

Reports to: Infrastructure Finance Lead

Location: Abuja, Nigeria with the possibility of some travel within Nigeria

Africa PPP Advisory Services is working with Tetra Tech International Development, to deliver the DFID-funded United Kingdom Nigeria Infrastructure Advisory Facility (UKNIAF), a £72.8m technical assistance facility which aims to improve the lives of some of Nigeria's poorest people by improving the way infrastructure is designed and delivered in the country.

The UKNIAF programme is active across the Federal road network, power and infrastructure finance sectors. Working with the Federal Government of Nigeria, selected state governments and the wider international community, it aims to catalyse a transformational change in livelihoods across Nigeria by unblocking obstacles to growth.

UKNIAF's Infrastructure Finance Component is committed to developing a \$3 billion pipeline of bankable private sector financed projects, at least \$1 billion of which will be at or close to financial close by 2023.

This is a Fixed-Term role, as part of the overall UKNIAF Infrastructure Finance team. UKNIAF has streamlined its support to the Federal Ministry of Finance, Budget and National Planning (FMFBNP), to allow for an integrated approach to developing the necessary enhancements to the annual, medium and long-term capital budgeting processes that allow for consideration of cross-cutting initiatives as well as the potential for private sector financing of critical infrastructure.

The role will support the preparation of a Framework for the Review of existing Capital Projects Screening Templates Tool. The key responsibility is to analyze the budget and look for ways to use resources more efficiently so as to increase efficiency in capital spend. Identify budget issues that need to be addressed, notify management, and then make recommendations for new budgeting strategies.

## Responsibilities

Specifically, you will:

- Develop a detailed workplan and delivery timelines and dependencies for completion of the assignment
- Review previous methodologies applied in screening projects in the capital component of the federal budget
- Engage with MDAs responsible for projects that were identified through the screen and document evidence of project implementation and reporting

- Engage with staff of the BOF responsible for the application of the tool in screening capital projects and provide feedback on necessary adjustments that can lead to improved application
- Prepare a report outlining findings and provide recommendations for the application of a screening tool for the capital component of the federal budget
- Design a baseline screening template for evaluating Capital projects
- Prepare a report outlining findings from the various engagements
- Provide recommendations for the application of a screening tool for the capital component of the federal budget

### **Key Performance Indicators (KPI's)**

Your KPI's will be set for the implementation phase. They will be used to determine any performance related pay increase. They are likely to be in the following categories:

- Produce inception report with detailed understanding of scope, workplan – interdependencies, risks and timelines for completion of the assignment
- Final report outlining findings from engagement with key stakeholders (BOF, MDAs, OVP, EAC)
- Review of the capital component screening process(es)
- National framework for screening Capital Projects
- Draft report outlining discussions with key stakeholders
- Effective stakeholder management framework
- Platform for effective cross-component interaction and collaboration
- Client and stakeholder satisfaction, including positive feedback through regular DFID reviews and the Annual Review process.
- Demonstrated commitment to UKNIAF Values as expressed in consistently contributing to the development of a healthy, collaborative, learning, productive and supportive working environment, and operating at the highest levels of integrity and excellence

### **Person specification**

- Minimum Bachelor's Degree in accounting, finance, business administration or related field (Required):
- Master's Degree or higher in any of the above or related fields (Desirable)
- Minimum of 10 years of relevant post-degree professional work experience with at least 5 years of capital budgeting, project or public financial management gained at an International Development Partner institution, Development Finance Institution, and/or Public Service.
- Sound knowledge of Nigeria's public financial management space (including the legal, policy, and institutional frameworks)
- Good understanding of stakeholders requirements and input to the capital budgeting process in Nigeria, drawn from established relationships with the relevant government counterparts
- Knowledge of DFID administrative procedures for programme management is preferred.
- Strong leadership, interpersonal and organizational abilities, as well as excellent analytical, problem solving, and written and oral communication skills

- International experience working on development in several countries (desirable)
- Demonstrated ability to work effectively independently and constructively with diverse, inter-cultural, and high impact teams in different locations.
- Strong proficiency with Microsoft Office (Excel, Word, Power Point). Demonstrable advanced financial modelling skills in excel is an advantage.
- Excellent organizational, analytical, and problem-solving skills, attention to detail, the ability to work independently, and the ability to work in a fast-paced environment with flexibility to perform other functions as directed.
- Commitment to contributing to the development of a healthy, collaborative, learning, productive and supportive working environment, and to working at the highest levels of integrity and excellence

### **Special requirements**

- The position is based in Abuja, with limited travel as a result of COVID19 restrictions. Some out of hours work might be required.