

# Role title: Capacity Building Coordinator

## Description

Name of the Project: United Kingdom Nigeria Infrastructure Advisory Facility (UKNIAF)

Name of the Client: Department for International Development (DFID)

Sector Lead: Infrastructure Finance Lead

Reports to: Infrastructure Finance Lead

Location: Abuja, Nigeria with the possibility of some travel within Nigeria

Africa PPP Advisory Services is working with Tetra Tech International Development, to deliver the DFID-funded United Kingdom Nigeria Infrastructure Advisory Facility (UKNIAF), a £72.8m technical assistance facility which aims to improve the lives of some of Nigeria's poorest people by improving the way infrastructure is designed and delivered in the country.

The UKNIAF programme is active across the Federal road network, power and infrastructure finance sectors. Working with the Federal Government of Nigeria, selected state governments and the wider international community, it aims to catalyse a transformational change in livelihoods across Nigeria by unblocking obstacles to growth.

UKNIAF's Infrastructure Finance Component is committed to developing a \$3 billion pipeline of bankable private sector financed projects, at least \$1 billion of which will be at or close to financial close by 2023.

This Task Order (TO) seeks to take forward the work of PP0005 – Assessment of institutional and human capacity needs of the Federal Ministry of Finance, Budget and National Planning (FMFBNP) in the delivery of PPP projects. It seeks to develop the FMFBNP's institutional capacity to fulfil its responsibility for the Public Financial Management of PPPs, as envisioned in the National Policy on PPPs (N4Ps).

This TO builds on the findings from the PP0005 – Assessment of institutional and human capacity needs of FMFBNP in the delivery of PPP projects TO. It is designed to deliver the 2021 milestones for output indicator 3.4, which includes the development and delivery of an approved Capacity Building Plan, training of 6 MDAs, update and provide implementation support for the Viability Gap Funding and Contingent Liability frameworks. It will also deliver PPP expert advisory support for project appraisals. The team will provide strategic and logical support required to assist the technical experts under IF0005 in delivering training to the FMFBNP and MDAs in the use of the proposed enhancements to the Capital Project Screening Tool

Specifically, the TO team will:

- Develop capacity building strategy and delivery approach
- Review of organizational design and Institutional positioning of PPP division in the PPP ecosystem
- Develop Guidelines/Regulations for the coordination, review and analysis of fiscal issues related to PPP projects
- Enhance the Technical Capacity of the PPP division to deliver on its core mandate
- Determine the resourcing requirements for the repositioned PPP Office.

## Responsibilities

This is a fixed term role, as part of the overall UKNIAF Infrastructure Finance Component team.

The Capacity Building Coordinator's role will be to provide admin and logistical support for the review of the organizational design and institutional positioning of the PPP division, and support the Task Order Team by facilitating coordination and liaison with key stakeholders and MDAs and thus contribute to:

- Capacity Building Plan for FMF PPP Division and other departments of PPP ecosystem
- Establish a programme of PPP Capacity development workshops & knowledge sharing seminars (including proposed PPP Capacity Development Workshop for Ministers & Senior Government Officials)

## Key Performance Indicators (KPI's)

- Inception Report and High-level Delivery Plan
- Interim Report and Monthly Progress Updates
- Quality and timely submission of TO deliverables
- Commitment to UKNIAF Values

## Person specification

- Education: An advanced degree in Project management or a related field required;
- Experience: A minimum of 3-5 years of experience managing infrastructure or similar projects.
- Global / national experience; Experience working with DFID and government stakeholders will be an added advantage;
- Strong stakeholder management skills
- Fluency in using MS Office Tools
- Experience in working with local government stakeholders
- Hard skills: Strong communications and writing skills;
- Soft skills: Good interpersonal and collaborative skills.

## Special requirements

- The position is based in Abuja, with limited travel as a result of COVID19 restrictions. Some out of hours work might be required.